

**Vignan's Institute of Management & Technology for
Women
(Accredited by N B A & NAAC)**

Minutes of the Transport Committee Meeting

The Transport Committee meeting was held on 06/07/2024 Time: 11:10 a.m.in the Seminar Hall.

The Quorum (minimum 40%) was satisfied.

The following members were present:

1. Dr. G. Apparao Naidu
2. Dr. G. Rajesh
3. Dr. B. Phijik
4. Dr. T. Pullaiah
5. Dr. C. Srinivasa Kumar
6. Dr. M. Vishnu Vardhana Rao
7. Dr. R. Sridhar

The Chairman welcomed all the members to the meeting of the Transport Committee.

Proceedings of the Meeting of the Transport Committee

Agenda Item 1: Review & Confirmation of the Previous Minutes of Meeting of the Transport Committee held on 06/07/2024,Time: 11:10 a.m.

The minutes of the previous Transport Committee meeting were reviewed and confirmed by all the members.

Agenda Item 2: Action Taken on Previous Meeting, if any

AGENDA	ACTION TAKEN
Evaluation of Facilities, Resources, and Services based on Stakeholder Feedback and Performance Indicators	Quality audits, inspections, and safety awareness activities were conducted successfully.
Discussion on Further Improvements, Corrective Actions, and Resource Requirements for the Next Semester.	Transport-related grievances and suggestions received from stakeholders were reviewed.

Agenda Item 3: Discussion about Transport Budget Utilization and Future Financial Requirements

The committee reviewed the utilization of the transport budget for the current academic year. Future financial requirements for maintenance and transport operations were discussed. The committee recommended preparing a budget plan for the upcoming year.

Agenda Item 4: Evaluation of Transport Service Efficiency, Route Optimization, and Vehicle Utilization

The committee reviewed transport service efficiency and vehicle utilization. Existing routes were evaluated to improve operational effectiveness. Route optimization was suggested to ensure better utilization of resources.

Agenda Item 5: Review of Safety Measures, Emergency Response Procedures, and Driver Performance

The committee reviewed the safety measures and emergency response procedures in place. Driver performance was assessed based on punctuality and adherence to safety regulations. Regular safety training and monitoring were recommended.

Agenda Item 6: Any Other Discussion with the Permission of the Chair

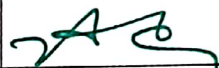
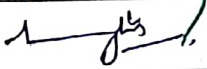
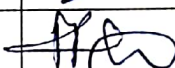
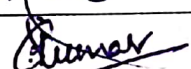
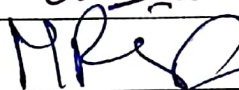
The committee discussed the need for continuous improvement in transport services. Suggestions were made to enhance service quality and user satisfaction. The meeting concluded with a vote of thanks to the Chair.


CONVENOR

**Vignan's Institute of Management & Technology for
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**Minutes of the Transport Committee meeting held on 06/07/2024, Time: 11:10
a.m.in the Seminar hall, VMTW**

Members Present:

S.No	Name of the Member	Designation in the committee	Signature
1	Dr.G.Apparao Naidu	Chairman	
2	Dr.G.Rajesh	Member	
3	Dr.B.Phijik	Convenor	
4	Dr.T.Pullaiah	Member	
5	Dr.C.Srinivasa Kumar	Member	
6	Dr. M.Vishnu Vardhana Rao	Member	
7	Dr. R. Sridhar	Member	

**Vignan's Institute of Management & Technology for
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**Minutes of the Transport Committee meeting held on 26/03/2025, Time
10:45 a.m. at Seminar Hall.**

The Quorum (minimum 40%) was satisfied.

The following members were present:

1. Dr. G. Apparao Naidu
2. Dr. G. Rajesh
3. Dr. B. Phijik
4. Dr. T. Pullaiah
5. C. Srinivasa Kumar
6. Dr. M. Vishnu Vardhana Rao
7. Dr. R. Sridhar

Proceedings of the Meeting of the Transport Committee

**Agenda Item 1: Review & Confirmation of the Previous Minutes of Meeting of the
Transport Committee held on 26/03/2025.**

The minutes of the previous Transport Committee meeting were reviewed and confirmed
by all the members.

Agenda Item 2: Action Taken on Previous Meeting, if any

AGENDA	ACTION TAKEN
Discussion on transport budget utilization and future financial requirements.	Budget utilized effectively within approved limits. Financial requirements for the upcoming year were identified and submitted for approval.

Agenda Item 3: Analysis of Stakeholder Feedback and Grievance Redressal Mechanisms

The committee reviewed stakeholder feedback on transport services. Grievances received and corrective actions taken were discussed. The committee recommended timely resolution of issues to improve user satisfaction.

Agenda Item 4: Evaluation of Facilities, Resources, and Services based on Stakeholder Feedback and Performance Indicators

The committee evaluated transport facilities and services based on stakeholder feedback and performance indicators. Service quality, punctuality, and resource utilization were reviewed. The committee suggested continuous improvements to enhance operational efficiency.

Agenda Item 5: Any Other Discussion with the Permission of the Chair

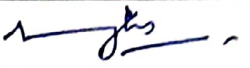
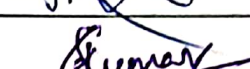
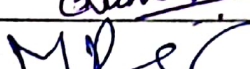
The committee discussed the need for regular monitoring of transport services. Members emphasized maintaining quality standards and stakeholder satisfaction. The meeting concluded with a vote of thanks to the Chair.


CONVENOR

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Minutes of the Transport Committee meeting held on 26/03/2025, in the
Seminar hall, VMTW.

Members Present:

S.No	Name of the Member	Designation in committee	Signature
1	Dr.G.Apparao Naidu	Chairman	
2	Dr.G.Rajesh	Member	
3	Dr.B.Phijik	Convenor	
4	Dr.T.Pullaiah	Member	
5	Dr.C.Srinivasa Kumar	Member	
6	Dr. M.Vishnu Vardhana Rao	Member	
7	Dr. R. Sridhar	Member	